



Board of Director's Meeting
Minutes of January 17, 2019
16984 Burlingame Drive
Marshall, MI 49068

Meeting Called to Order @ 5:30 p.m.

Members Present: Steve Schrock, Margaret Harvey, Ken Huestis, Art Farmer, Norbert Friel, Nick Metzger, Steve Riggs, Bob Overley, Steve Hageman and Sarah Hughes.

Members Excused: Art Smith, Wayne Cornell

Additions/Changes to the Agenda:

Public Comment – Introduced Josh Turner to the Board.

Secretary's Report: Motion to approve the November 7, 2018 meeting minutes as written by Steve Hageman. Second by Steve Riggs.

Voice Vote: Motion Carried

Directors Report: Motion to approve disbursements for November 2018 by Steve Riggs. Second by Margaret Harvey.

Roll Call Vote = Yes: Schrock, Harvey, Huestis, Farmer, Friel, Metzger, Riggs, Overley, Hageman and Hughes.

No: None, Motion carried.

Motion to approve disbursements for December 2018 by Steve Hageman. Second by Norbert Friel.

Roll Call Vote = Yes: Schrock, Harvey, Huestis, Farmer, Friel, Metzger, Riggs, Overley, Hageman and Hughes.

No: None, Motion carried.

Board Discussion

Balance of director's reports submitted to file.

New Business: Revenue and Expenditure Report for December 2018 reviewed by the Board.

Second Quarter budget performance reviewed by the Board. Director reported that adjusted revenue is at 55.75% to budget and adjusted expenditures are at 50.54% to budget.

Board reviewed the budget process for the fiscal year 2019/2020.

Paramedic staffing remains a concern and it is recommended that the agency draft guidelines and potential agreements for a scholarship opportunity. These should be presented to the board at its February meeting.

Old Business: Medic 55 remount project update, remounted ambulance is scheduled for completion by January 25, 2019.

Patient Care Record software has been fully implemented as of 12/26/2018. The roll out of the new software has been successful.

Directors Performance Committee presented findings and recommendation to the Board.

Motion by Bob Overly to accept the recommendation of the Directors Performance Evaluation Committee to approve a 5.212% salary increase, to be taken as a lump sum cash payment every January. Second by Margaret Harvey.

Roll Call Vote: Yes=Schrock, Harvey, Huestis, Farmer, Frietal, Metzger, Riggs, Overly, Hageman and Hughes.

No: None

Motion Carried

Motion to Adjourn by Steve Riggs, Second by Norbert Frietal. Meeting adjourned at 6:31 p.m.

Voice vote: Motion Carried.

Approved as written/revised at the February 21, 2019 meeting of the MAFFAA Board.

Corrections/amendments/revisions _____

Signature