



Board of Director's Meeting  
Minutes of January 16, 2020  
16984 Burlingame Drive  
Marshall, MI 49068

**Meeting Called to Order @ 5:30 p.m.**

Members Present: Art Smith, Margaret Harvey, Ken Huestis, Art Farmer, Norbert Frietel, Nick Metzger, Steve Riggs, Bob Overley and Sarah Hughes.

Members Excused: Steve Schrock, Wayne Cornell and Steve Hageman.

**Additions/Changes to the Agenda:** None

**Public Comment** – None

**Secretary's Report:** Motion to approve the November 21, 2019 meeting minutes as written by Steve Riggs. Second by Bob Overley.

Voice Vote: Motion Carried

**Directors Report:** Motion to approve disbursements for November 2019 by Margaret Harvey. Second by Steve Riggs.

Roll Call Vote = Yes: Smith, Harvey, Huestis, Farmer, Frietel, Metzger, Riggs, Overley and Hughes.

No: None, Motion Carried

Motion to approve disbursements for December 2019 by Steve Riggs. Second by Margaret Harvey.

Roll Call Vote = Yes: Smith, Harvey, Huestis, Farmer, Frietel, Metzger, Riggs, Overley and Hughes.

No: None, Motion Carried

Board Discussion

Balance of director's reports submitted to file.

**New Business:** Budget performance review 2<sup>nd</sup> quarter. Director reported to the board that adjusted revenue was at 55.14% to budget and adjusted expense was at 50.54% to budget.

Board reviewed and discussed updates to dispatch connectivity equipment. No action taken information only.

Call alert pagers replacement. Motion to approve pager replacement quote from Motorola Solutions in the amount of \$2,457.00 by Margaret Harvey. Second by Ken Huestis.

Roll Call Vote = Yes: Smith, Harvey, Huestis, Farmer, Frietal, Metzger, Riggs, Overley and Hughes.

No: None, Motion Carried

Motion to approve the Employee Assistance Program agreement from HelpNet services by Steve Riggs. Second by Ken Huestis.

Roll Call Vote = Yes: Smith, Harvey, Huestis, Farmer, Frietal, Metzger, Riggs, Overley and Hughes.

No: None, Motion Carried

**Old Business:** Board observed the operation of the power load system on Medic 55.

Board reviewed the volume of mutual aid request from other ambulance agencies.  
Board discussion, information only.

Motion to adjourn the Board Meeting by Steve Riggs. Support by Ken Huestis.

Voice Vote: Motion Carried. Meeting adjourned @ 6:09 PM

Approved as written/revise at the February 20, 2020 meeting of the MAFFAA Board.

Corrections/amendments/revisions \_\_\_\_\_

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Signature