



Board of Director's Meeting  
Minutes of October 20, 2016  
16984 Burlingame Drive  
Marshall, MI 49068

**Meeting Called to Order @ 5:30 p.m.**

Members Present: Tom Case, Steve Schrock, Debra Wilson, Wayne Cornell, Greg Karns, Art Farmer, Norbert Friel, Nick Metzger, Steve Riggs, Bob Overly, Steve Hageman.

Members Excused: Kim Campbell

**Additions/Changes to the Agenda:** None

**Public Comment:** None

**Secretary's Report:** Motion to approve the July 21, 2016 meeting minutes as written by Steve Schrock. Second by Norbert Friel. Voice Vote: Motion Carried.

**Directors Report:** Motion to approve disbursements for July, August and September 2016 with one vote by Steve Hageman, Second by Nick Metzger.

Voice Vote, Motion Carried.

Motion to approve disbursements for July, August and September 2016 by Steve Hageman, Second by Nick Metzger.

Roll Call Vote = Yes: Case, Schrock, Wilson, Cornell, Karns, Farmer, Friel, Metzger, Riggs, Overly, Hageman.

No: None, Motion carried.

Board Discussion

Balance of director's reports submitted to file.

**New Business:** Motion to approve fiscal policy revision and retain financial record for a minimum of seven years. (change from 10 years) by Tom Case, Second by Steve Hageman.

Voice vote: motion carried

Board discussed the quarterly demand analysis and staff scheduling. No Action taken discussion only.

Budget performance review 16/17 1<sup>st</sup> Quarter revenue and expenditure report. Revenue reported at 24.21% to budget and expenditures at 24.94% to budget.

Board Discussion

**Old Business:** Director reported that retirement plan conversion has been completed. All new hire full time staff after 9/1/2016 will be in the defined contribution plan. In addition two full time staff elected to convert their defined benefit plan to the defined contribution plan.

Motion to adjourn by Steve Riggs Second by Norbert Friel.

Voice Vote: Motion Carried

Meeting adjourned @ 6:06 p.m.

Submitted by – Debby Wilson, Secretary

Approved as amended at the November 17, 2016 meeting of the MAFFAA Board.

Corrections/amendments/revisions \_\_\_\_\_

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Signature