



Board of Director's Meeting
Minutes of September 15, 2011
Calhoun County Intermediate School District Building
17111 G Drive North
Marshall, Michigan 49068

Meeting Called to Order @ 5:30 p.m.

Members Present: Tom Case, Steve Schrock, Gregory Karns, Art Farmer, Norbert Friel, Nicole Metzger, Bob Overly, Brian Cummings, Bruce Elzinga, Bob Kiessling.

Members Absent: Debra Wilson, Wayne Cornell, Steve Riggs, Pat Shedd.

Additions/Changes to the Agenda: October meeting location change.

Public Comment: Craig Kempf, Steve Bisher were present

Secretary's Report: Motion to approve the July 21, 2011 meeting minutes as written by Tom Case, Second by Norbert Friel. Voice Vote: Motion Carried.

Audit Results Presentation

Mr. Steve Bisher of Osborne, March, Condon & Company presented audit results for fiscal year 1 July, 2010 to 30 June 2011. The Authority received and unqualified opinion that the financial statements are fairly represented in all material aspects by the Authorities management. There were no deficiencies or compliance issues noted. Only one adjusting journal entry was required.

Secretary's Report: Motion to approve the July 21, 2011 meeting minutes as written by Tom Case, Second by Norbert Friel. Voice Vote: Motion Carried.

Directors Report: Motion to approve disbursements for July 2011 by Nicole Metzger and Second by Brian Cummings.

Roll Call Vote = Yes: Case, Schrock, Karns, Farmer, Friel, Metzger, Overly, Cummings, Elzinga, Kiessling. No: None. Motion Carried.

Motion to approve disbursements for August 2011 by Bob Overly, Second by Bob Kiessling.

Roll Call Vote = Yes: Case, Schrock, Karns, Farmer, Friel, Metzger, Overly, Cummings, Elzinga, Kiessling. No: None. Motion Carried.

Board Discussion

Balance of director's reports submitted to file.

New Business:

Recommendation to Purchase Property. The Building Committee recommended to the Board of Directors to purchase approx. 1.5 acres of property on Burlingame Drive and Old US 27. This property would be used for a possible future Ambulance Service Building.

Resolution to purchase property in the amount of \$65,000 with a contingency that Consumers Power relinquishes the abandoned power right of way on the property. In addition provide up to \$5,000 as a down payment to the property owner. Motion by Tom Case, Second by Bob Overly to adopt the resolution.

Voice Vote: Motion Carried.

Preliminary Building Layout: The Building Committee presented a preliminary building concept and design to the Board of Directors.

Motion to purchase construction drawings not to exceed \$10,000 after design is finalized by the Building Committee by Nicole Metzger, Second by Bob Overly.

Voice Vote: Motion Carried

Facility Funding Options: Board reviewed various funding options for a proposed facility. No Action Taken.

Resolution to adopt the 2011 Tax Rate Request at 0.4831 mills, as established during the budget hearing in May of 2011. Motion to adopt the Resolution by Tom Case, Second by Greg Karns.

Roll Call Vote = Yes: Case, Schrock, Karns, Farmer, Friel, Metzger, Overly, Cummings, Elzinga, Kiessling. No: None. Motion Carried.

Motion to increase the charges for services effective 11/1/2011, due to increase costs of providing ambulance services by Bob Overly, second by Steve Schrock.

Roll Call Vote = Yes: Case, Schrock, Karns, Farmer, Friel, Metzger, Overly, Cummings, Elzinga, Kiessling. No: None. Motion Carried.

Meeting location for October 20, 2011 meeting is changing location to be announced and posted according to State of Michigan guidelines.

Board Discussion

Old Business:

5th District Equipment Reimbursement: The Authority was reimbursed \$4,368.61 for the purchase of EMS equipment.

Motion to nominate all current officers of the board for the October 20, 2011 by Bob Overly, Second by Nicole Metzger. Voice Vote: Motion Carried

Motion to adjourn by Norbert Friel Second by Tom Case. Voice Vote, Motion Carried.

Meeting adjourned 7:22@ p.m.

Submitted by Nicole Metzger (acting secretary)

Approved as Printed at October 20, 2011 meeting of the MAFFAA Board.

Corrections/amendments/revisions _____

Signature