



Board of Director's Meeting  
Minutes of February 20, 2025  
16984 Burlingame Drive  
Marshall, MI 49068

**Meeting Called to Order @ 5:30 p.m. Meeting was conducted in person.**

Members Present: Darlene Mack, Steve Schrock, Margaret Harvey, Wayne Cornell, Ken Huestis, Art Farmer, Norbert Frietel, Steve Riggs, Bob Overley, Sarah Hughes, and Bradley Hawley

Members Excused: Andrew Scibbe

**Agenda Additions/Changes:**

Workman's comp-closed session

**Public Comment –**

**Secretary's Report:**

Motion to approve the January 16, 2025, meeting minutes as written by Darlene Mack. Second by Steve Riggs.  
Voice Vote: Motion Carried

**Directors Report:**

Motion to approve disbursements for January 2025 by Margaret Harvey. Second by Sarah Hughes.

Roll Call Vote

Yes= Mack, Schrock, Harvey, Cornell, Huestis, Farmer, Frietel, Riggs, Overley, Hughes and Hawley.

No= None

Discussion, Balance of director's reports submitted to file.

**New Business:**

Revenue and Expenditure Report for January 2025 Reviewed by the Board.

Net Revenue is 55.09% to budget. Expenditures are 57.70% of the budget.

2 Bids for decals for new ambulance presented to the board. Board request a quote from Spry Sign be pursued.

Motion to take the lowest comparable quote for striping by Bradley Hawley. Second by Steve Schrock.

Roll Call Vote

Yes= Mack, Schrock, Harvey, Cornell, Huestis, Farmer, Frietel, Riggs, Overley, Hughes and Hawley.

No= None

LifePak monitor service quote from Stryker presented to the board. Quote is for 1 year, \$10,264.50.

Motion to purchase the 1 year service plan by Ken Huestis. Second by Margaret Harvey.

Roll Call Vote

Yes= Mack, Schrock, Harvey, Cornell, Huestis, Farmer, Frietel, Riggs, Overley, Hughes and Hawley.

No= None

Motion to set up a new bank account at Highpoint, with Nick Smith, Sharon Haist, and Bradley Hawley as signers by Margaret Harvey. Second by Steve Riggs.

Roll Call Vote

Yes= Mack, Schrock, Harvey, Cornell, Huestis, Farmer, Friel, Riggs, Overley, Hughes and Hawley.

No= None

CD rates reviewed.

Motion to renew MCCU CD at MCCU at the 10 month rate by Margaret Harvey. Second by Darlene Mack.

Roll Call Vote

Yes= Mack, Schrock, Harvey, Cornell, Huestis, Farmer, Friel, Riggs, Overley, Hughes and Hawley.

No= None

### **Old Business:**

Policies related to ESTA Sick Leave reviewed.

Motion to accept Policy 100.50.1 by Darlene Mack, Second by Ken Huestis.

Roll Call Vote

Yes= Mack, Schrock, Harvey, Cornell, Huestis, Farmer, Friel, Riggs, Overley, Hughes and Hawley.

No= None

Motion to accept Policy 100.70.1 by Steve Schrock, Second by Steve Riggs.

Roll Call Vote

Yes= Mack, Schrock, Harvey, Cornell, Huestis, Farmer, Friel, Riggs, Overley, Hughes and Hawley.

No= None

Motion to accept Policy 100.71.1 by Margaret Harvey, Second by Norbert Friel.

Roll Call Vote

Yes= Mack, Schrock, Harvey, Cornell, Huestis, Farmer, Friel, Riggs, Overley, Hughes and Hawley.

No= None

Motion to accept Policy 100.72.1 by Bradley Hawley, Second by Steve Schrock.

Roll Call Vote

Yes= Mack, Schrock, Harvey, Cornell, Huestis, Farmer, Friel, Riggs, Overley, Hughes and Hawley.

No= None

Motion to accept Policy 100.73.1 by Ken Huestis, Second by Steve Riggs.

Roll Call Vote

Yes= Mack, Schrock, Harvey, Cornell, Huestis, Farmer, Friel, Riggs, Overley, Hughes and Hawley.

No= None

Station 18 update given. Transformer is to be installed next Wednesday. Sewer drain was damaged during clean out by Roto-Rooter. Cost from Roto-Rooter reviewed with board.

No action taken. Information only.

Close session entered at 18:52

Reconvened at 18:59

If any more letters are received by the Board, Art Farmer, Steve Riggs, Sarah Hughes, and Nick Smith will meet with all parties to find a resolution, and report back to the Board.

Motion to Adjourn by Steve Riggs, Second by Norbert Friel.  
Voice Vote. Motion Carried

Meeting Adjourned at 7:11 p.m.

Next Meeting on March 20, 2025 at 5:30 p.m.

Approved as written/revised at the March 20, 2025, meeting of the MAFFAA Board.

Corrections/amendments/revisions\_\_\_\_\_

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Signature