Board of Director's Meeting
Minutes of September 18, 2025
16984 Burlingame Drive
Marshall, MI 49068

Meeting Called to Order @ 5:30 p.m. Meeting was conducted in person.

Members Present: Darlene Mack, Steve Schrock, Margaret Harvey, Wayne Cornell, Ken Huestis, Art Farmer, Norbert Frietel, Andrew Scibbe, Steve Riggs, Bob Overley and Sarah Hughes.

Members Excused: Bradley Hawley

Agenda Additions/Changes: Burlington Twp Alternate

Public Comment –

Secretary's Report:
Motion to approve the August 21, 2025, meeting minutes as written by Sarah Hughes. Second by Steve Riggs.
Voice Vote: Motion Carried

Directors Report:
Motion to approve disbursements for August 2025 by Margaret Harvey. Second by Andrew Scibbe.
Roll Call Vote
Yes= Mack, Schrock, Harvey, Cornell, Huestis, Farmer, Frietel, Scibbe, Riggs, Overley and Hughes.
No= None

Discussion, Balance of director's reports submitted to file.

New Business:
Revenue and Expenditure Report for August 2025 Reviewed by the Board.
Net Revenue is 14.13% to budget. Expenditures are at 26.32% of the budget.

Letter received from Convis Twp naming Kim Collins as an alternate.
Board accepts letter from Convis Twp.

Letter received from Burlington Twp naming Jeff Eyre as an alternate.
Board accepts letter from Burlington Twp.

Quote from VC3 to replace Server battery backups reviewed.
Motion to accept VC3 quote for $2306.00 to replace server battery back ups by Margaret Harvey. Second by Sarah Hughes.
Roll Call Vote
Yes= Mack, Schrock, Harvey, Cornell, Huestis, Farmer, Frietel, Scibbe, Riggs, Overley and Hughes.

No= None

Quote from Overhead Door to replace 3 panels on Main Station door, and replace all rollers reviewed.
Motion to accept Overhead Doors quote for $3980.83 to replace panels and rollers by Steve Riggs. Second by Sarah Hughes.
Roll Call Vote
Yes= Mack, Schrock, Harvey, Cornell, Huestis, Farmer, Frietel, Scibbe, Riggs, Overley and Hughes.
No= None

Staffing discussed with the Board. With the addition of 2 new full-time Paramedics, Nick would like to fill the vacant Operations Manager Position. Board decides to Post the position internally. A committee is formed to oversee the process. The committee is Hughes, Mack, and Hawley.

Old Business:

Station 18 utility update: Bobbie Stemaly from Tekonsha Twp to be invited to the October board meeting with copies of electric bills since original transformer replacement.

October Meeting will be held at the Tekonsha Fire Dept.

Motion to Adjourn by Steve Riggs, Second by Norbert Frietel.
Voice Vote. Motion Carried

Meeting Adjourned at 18:03

Next Meeting on October 16, 2025 at 5:30 p.m.

Approved as written/revised at the October 16, 2025 meeting of the MAFFAA Board.

Corrections/amendments/revisions____

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Signature